**Work Sales․Donation․Trust Application**

(■ Sales / □ Donation / □ Trust)

(Application No. : )

**1. Work Specifications**

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Artist  Information | | Korean | |  | | English | |  | |
| Nationality  (Place of Birth) | |  | | Date of Birth (/Death) | |  | |
| Personal History  (CV) | |  | | | | | |
| Seller  (Or Donator) | | Name | |  | | Tel. No. | |  | |
| Date of Birth  (Business  License No.) | |  | | Current Address | |  | |
| Current  Owner | | Name | |  | | Tel. No. | |  | |
| Year and  Method of Collection | | □ Year ( )  □ Artist’s Own Collection  □ Donation/Bequest/Gift  □ Purchase  (Purchase Price: ) | | Current Address | |  | |
| List of Works Offered for Transfer | | | | | | | | | |
| Category | Artist | | Title | | Work Size (cm)  (Height×Width×Depth)  ,(00min 00sec) | Materials and Techniques | Year of Production | | Desired Selling Price  (Unit: KRW) |
|  |  | |  | |  |  |  | |  |

**2. Collection/Sales History of the Artist’s Works**

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| Date of Transaction | Work Title | Year of Production | Size (cm) | Material | Sales Price  (KRW) | Sales Price | Collector |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |  |

※ The above information is important for calculating the price of submitted works. Fill in information accurately, and write the name of the collecting organization or gallery. “Individual” may be written for individual collectors.

I hereby apply for the sales, or donation, of the above art works.

Date: *dd / mm / yyyy*

Seller/ Donor: (Signature)

Attachment: 1 Detailed Description of Works

**Detailed Work Description**

|  |  |  |  |
| --- | --- | --- | --- |
| Name of Artist |  | Work Title |  |
| Year of Production |  | Size  (Unit: ㎝) |  |
| Materials and Techniques |  | Desired Selling Price  (Unit: KRW) |  |
| Work  Image | ※Attach Photograph (Height 10cm × Width 15cm) | | |
| Description of Work | ※Describe materials, techniques, contents of work, etc.  ※Books, theses, and other publications concerning the work  ※Exhibition history and award history of the work concerned | | |
| ※Work Condition | □Good □Normal □Damaged (Specify area, cause and current state of damage)  ○ Restoration History □Yes □ No  ○ Details of Restoration (Name and contact information of restoration company or individual: ) | | |